

St John's Lutheran School P&F
Minutes of Meeting Held 9th February 2016

Meeting started 7pm.

Attendance: Justine Francis, Graeme Moseling, Jonathan Kotzur, Helen Eagleson, Michelle Rees, Amanda Kefford, Dell Laing, Trish Clegg, Carmen Thamm, Sonya Sutherland, Stephanie Kleinschmidt, Alanah Coonan, Emma Brauer, Jenny-Lee Stolzenberg, Suzanne Koy, Bill Sharp, Sarah Mcadam.

Apologies: Jen Lumsden, Bernie Shailer, Helen Folker, Ben Trace, Karyn Bjelke-Petersen
Opening devotion (Jonathan): Theme for this year - Build and Encourage. Justine introduced new parents to current members.

Correspondence IN: Thank you letter from Tahlia Goschnick, Certificate and summary sheet from Readathon.

Correspondence OUT: Fundraising paper work to Everyday hero, P&F certificates to top-earning children for Readathon.

Minutes of last meeting posted. - moved Justine seconded Carmen as a true and accurate record.

Business arising:

1. Money raised from Readathon – total of \$4424.84. Wes needs to confirm whether all to be spent on library or some on readers. Readers to have some sticker or similar to recognise that they were donated by P&F.
2. Amanda Kefford appointed and ratified as new Treasurer.
3. Thank you to Carmen Thamm for valued job over the years to P&F.
4. Need new signatories for bank accounts - will be President, Secretary, Treasurer, School Principal and Business Manager (Justine, Michelle, Amanda, Helen and Teresa at this stage) Policy that these positions only ones to have signatory rights. Moved Justine, Seconded Helen.
5. Amanda as new treasure to have read-only access to online banking. Move Carmen, seconded Helen.
6. Matt Wyvill nominated for Vice-president position.

Treasurer's report:

Westpac account: \$15213.55 LLL account: \$31820
Auditor's report from 2013-2014 back. No legal obligation to have this done, but school committee has requested we do so on a regular basis. All reconciled except for one donation, suspect large deposit made at time of trivia night, and could have been absorbed by this amount. Recommend that all monies be receipted on the day that deposited to avoid similar issue in future. At meetings, the P&F need to sign and date minutes from the previous meeting. Moved Michelle Second Sarah McAdam. Passed.

Principal's report (Jonathan in Helen's absence):

Enrolments over 400. Staff increasing. Strong commitment to Year 7. Feedback given from parents at meeting with regards to start of year. Transition from Year 6 – Year 7 discussed, possible closing devotion to be held for these children in future.

Class lists - discussed the possibility of making Prep lists available as well at the end of the previous year. Sending home lists or letters for Preps as a possibility.

New staff members: Julie Woolf, Maree Hansen, Bronwyn Lord, Julie Bowler.

Teachers to have a wish list with requests to P&F.

Building scheduled for Term 2 will cause small disruptions, mainly in the morning when children will need to assemble at hall area.

Events planned: Camps, Trivia Night, BP Shield, and Meals on Wheels. Skipping very popular.

'Valuing Safe Communities' staff and volunteers can now do training online.

Chaplain's Report: Involved in class devotions and values-based activities. Assists Jon with worship.

Total of 6 camps this year.

Families as well as children - assistance with behavioural mentoring.

Live It Youth groups.

P&F and school still support Graeme in chaplain's role.

Moved Carmen, seconded Justine.

Fundraising report: Trivia night 4th of March. Payment cut off – 26th of February. Prefer to sell tickets before the night. Need to advertise in newsletter.

No popcorn day this term.

New business:

1. Drum kit offered to school at reduced price.
2. Band camp - Bill Sharp requests some assistance for bus, in exchange Music Department to give performance so self-funding in future years.
3. School needs new marquee tents.
4. Tanya Seiler and Kylie Price need to do wish-list for what they need during the year as they have not requested anything as yet.
5. P&F donates \$3500 to school.

Moved Justine, seconded Helen.

Next meeting: 18th of April

Meeting closed: 8:15pm