



St John's Lutheran School P&F

General Meeting

30th October 2023

Opened: 6 pm

Attendance: Kylie Birch, Emma Len-Marshall, Carolyn Dingle, Miriam Squire, Heather Hirsch, Sue Hyde, Ashley Dalton, Cathie D'Arcy, Angela Fechner, Melissa Dryer, Sue Sutherland, Suzanne Koy, Steven Lake, Sara Parfett, Heidi Henderson.

Zoom Attendance:

Apologies: Karyn BP, Marg Jefferies.

Chairman: Carolyn Dingle (President).

Opening Prayer: Carolyn Dingle.

Previous Minutes Accepted:

Meeting 24th July. Previous Minutes accepted with a run down about Treasury Report with Bookarama. Not spending a lot this year due to the new Building. Moved on with Electronic payments. We are putting in motion about putting some of the PF money into a term deposit with looking into a 6months with \$50, 000.00. Principal's report and the planning for secondary events including the formal. The Disco and Movie nights that went really well. Increase for the school camps which have risen to \$5000.00. Other General Business was Teacher Day Cookies, Ham Drive, Celebration of learning presentations, Senior Jerseys etc.

Moved – Carolyn Dingle. 2nd – Cathie D'Arcy

Outgoing & Incoming Correspondence:

- Bookarama emails including hall hirer.
- Fundraising ideas by post and email
- Emails on Movie Night
- School Year Book
- Invoices that have been paid (CTC)

Accept all correspondence by all attendees of meeting.

Treasurer Report:

Account Westpac- \$92, 31.83.

LLL Account - \$1339.80

Cheques and Outgoing:- Movie Night \$2828.55, Float \$291.99.

Bookarama – Electricity and Shed \$126.13 and \$147.12

Teachers Day \$294.00

Square Movie Night \$148.10

Trybooking for Movie Night \$877.33

Total Profit: - NIL

Movie Night in money \$1955.88, Screen Cost \$1837.00 and Food Cost \$191.55.
None profit -\$1732.67

Moved by Sara Parfett 2nd – Angela Fechner

Principal Report (Steven Lake):

- Staffing for 2024 almost finished. Secondary is set with primary nearly finalised.
- Secondary Building still on track for early term 1 around wk5. Sign off maybe wk3 then fit out. Building down the other end of the school 3 Classrooms and toilets should be ready will be ready for start of year.
- Celebration of learning dates are Secondary 23rd November 6pm, yrs 5-6 27th November 9am
- Leadership program has started for the year 5's.
- Next week swimming starts
- Prep information has started
- Sporting – Cricket trials, Summer Carnival, Netball Country Cup, 9 a side Footy League, Dalby Touch Competition, A yr 7 boy has made the Footsil Representative Team.
- Camping Program all ready for next year other than yr 12 students due their busy schedule. All Camp Programs are currently being organised.
- Complements to all staff about how well the students have been conducting themselves. We have received an email from a couple that was travelling in Cairns while the yr 6 group was on camp praising a student that they spoke to.
- Community Events – Daniel Morgan Day, World Vision Sponsor Child, Remembrance Day. Thank you to the parents.
- Thank you for the Cookies that Ange/Family/Parents that presented the staff with Cookies.
- 3 Full Prep Classes for next year, with over 600 students expected for next year.

General Business:

- Movie Night Feedback was very positive other than the weather. We will try and book earlier for warmer weather. We will also look into costs to make sure we break even but keeping it as cheap as possible. Look into the types of food different sizes of pizza and organising spaces for blankets and chair areas.
- Ham Drive: Pick up day possible 24th Nov with different options for pick up. Trying to have 2 hams per box instead of 1 ham to help with room. Orders are due 11th Nov.
- Bookarama: Donations have already started with 6 boxes already picked up. We have 1 Box at the school and we will place the IGA Box later. Date for next year we will be looking at first weekend back in term 2 as we are unable to in March due to Council Elections and Easter weekend. This will give us more time to sort.
- P&F Levy refund for Volunteers – 3 hrs minimum of volunteering between meetings and events. Please contact us to have a form emailed to them to fill out if you have volunteered.
- Teacher Day success.
- Celebration of Learning – Yr6 gifts by Alyssa Tomes and Cupcakes by Camilla for the Celebration.
- Yr 12 Jersey's the P&F would like to donate 50% of costs for the Jersey's.

- Formal Uniform. We will be hoping that the Formal Uniforms for Remembrance Day with Trousers/Tie/Blazer. P&F would be happy to contribute to costs. The school is hoping to have at least 20 Blazers as time goes on for Formal Occasions for students.
- P&F wants to continue the support to students donating prizes within all Arts and Sports areas of the School.
- Ideas for Next Year: Family Olympics, Bush Dance (there are companies that come in and teach hip hop etc), Camp Dinner, Tivia Night. Roller Skating was mentioned but due to liability due to accidents we haven't decided to introduce this as an event. Talent Night with students displaying their talent or what students are learning not just in school but also out of school. As the School grows we have spoken about having different events for different age groups. We would like more feedback from the older students to ideas they would like to see next year.
- Steven has proposed for later in the year with the Cultural Celebration Evening in term 3 with incorporating an Arts Festival that would run over a weekend. With the options to have a Professional Artist (which we would have to pay to have attend) to run workshops. Display Art for purchase. Then incorporate Dance and Music items for entertainment. We would need to look into Food Trucks and Coffee Van etc. We would look at trying to bring the community abroad in the South Burnett. We would look at artist within the South Burnett and outside. This event has a lot of planning which would need a lot of support and organising.
- Building Celebration: More information to come with many ideas. Ideas spoken about where about having 2 types of celebrations with on an Official Opening and One a Celebration (P&F support with the Celebration of maybe a BBQ of Picnic with Senior Students giving tours to attendees). Looking at week 5 or 6 in term 1.
- Parents are wondering about Term Dates.
- Invitation with information about refunds: Given to all parents to join or volunteer the P&F. Asking for more volunteers. Looking at text messages to parents about the P&F Meetings. Will look into an online form to collect information for volunteers. We ask for help through the Facebook Page.
- P&F would like again to speak and be part of the information nights throughout the year.

Other Business

- Tuckshop is asking for support for another oven. The Tuckshop is looking for a quote for a new oven. Kylie Birch removed herself from the meeting for the discussion of a new Oven for the Tuckshop
Ashley Dolton made a motion that the tuckshop needs another oven and the P&F would support the purchase of a new oven. Moved by Carolyn Dingle and 2nd by Cathie D'Arcy
- Bucket Drums: The P&F would be happy to support the Drum groups advancing. Yr3 Teachers find that Drum Sticks and Paint buckets are essential.
- Lunch time ideas for the students. An invite has been given to Miss Kirsten for a Dance Group and the P&F have asked for any correspondence to be sent through to help support this group.
- Adopt a Cop: The school are corresponding with the Police Force. The Police are very keen to help through all year levels but they are very stretched.
- Health and Wellbeing with Cyber Safety the school has programs in place to help with this.
- Looking into Motivational Speakers for 2024 for more the Secondary than Primary.

Next Meeting: 5th February 2024

Meeting Closed at 7.20 pm